

Little Flower Union Free School District
Board of Education Regular Meeting
April 20, 2021
District Offices -Virtual – 4:00 p.m.

Charles Drexel, President
Joseph Delgado, Vice-President
Marilyn Adsitt
Frank Caliguiri
Corinne Hammons
Grace LoGrande

MEMBERS PRESENT

Raymond Fell
Nancy Hancock
Bridgette Waite

MEMBERS ABSENT

Harold J. Dean, Superintendent
Robert Scappatore, Principal
Philip Kenter, School Business Administrator
Michael Gordon, Asst. Principal/Director of Special Ed.
Kathleen Nolan, District Clerk

ALSO PRESENT

1. President Drexel called the meeting to order at 4:05 p.m. Superintendent Dean led with the pledge of allegiance.

CALL TO ORDER/
PLEDGE:

2. President Drexel welcomed all.

BOARD PRESIDENT'S
REPORT

3. Superintendent Dean reported on the following items:

SUPERINTENDENT'S
REPORT

- **District News –**

- NYSSBA Joe Delagdo recognition Level I Leadership Development
- Budget and Finance Update – Preliminary 2021-22 budget development underway, pending any growth factor from DOB, draft for May meeting. Awaiting notice of allocations for feder stimulus CRRSA and ARP, based on Title I, annual amounts through 2025. Preparing 2020-21 budget closeout spenddown – focus on ed technology and infrastructure/capital. DOL Industrial Code Rule 59 compliance requirement. RAN resolution – approval to seek 1.3M in funding for 2021-22. DASNY loan preview- refinance this summer with bond counsel and municipal financial advisor.
- Programming Update – 14 Chromebooks from ESBOCES LTG, additional 8 from refurbish partnership with Elfin Technologies. Partnership with Megan's Law Child Victims Center for education. Partnership with SJC (St. Joseph's College)- 15 student teachers for SWD summer program.

- Board Considerations – OML extended through 5/6. Board policy committee update – working on 5000/business operations policies.

- **Regional Updates –**

- SCSSA, SCA, EE Cluster – Federal and state funding reducing tax levies.

- **Statewide Updates –**

- NYSED – Regents cancellation impacting instructional hours/days. Graduation gatherings guidance. Diploma requirements with pandemic exemptions. DEI draft standards. Next Gen learning standards implementation timeline extension due to pandemic. Reopening Plan guidance changes, plan amendments and adoption, submission.
 - Coalition – Enacted budget wins – reserve fund 1%/4% - RSU concerns & census protection from 10% to 5%. Advocacy to continue with SED- Title I monies for day students. Call with Corinne Hammons and Senator Palumbo, hopefully campus visit soon.
 - NYSCOSS, NYSSBA, ASBO – enacted budget analysis.

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| 4. | R. Scappatore provided a report on. Trend projections for 2021-22. NYS testing going on now. April 16 th marked end of 3 rd Quarter. 50 out of 119 students achieved Honor Roll/ High Honors. At end of testing a celebration will be held. Behavior participants scheduled for an Egg Hunt, approximately 50 students qualified to participate. Smooth transition to the addition of a 15 th classroom. 8-9 blended students due to enrollment needs. | PRINCIPAL'S REPORT |
| 5. | M. Gordon provided a report on current intake status. 36 packets received with 5 students admitted. Current enrollment is at 120 students, with 117.5 billable FTE's. March began ELA testing for 3-8 th grades. May 3 rd will begin Math testing. SAT test scheduled for next week with 5 students scheduled. Upcoming scheduled guest speakers: Registered nurse, Armed Forces Recruiter, Police. | DIRECTOR'S REPORT |
| 6. | G. LoGrande moved, M. Adsitt seconded, carried 6-0 to approve the consent agenda | CONSENT AGENDA |
| 6.1 | G. LoGrande moved, M. Adsitt seconded, carried 6-0 to approve minutes of the Regular Meeting of Monday March 22, 2021. | Minutes |

6.2

Financials

- b.1 G. LoGrande moved, M. Adsitt seconded, carried 6-0 to accept the Treasurer's Report for the month of March 2021. Treasurer's Report
- b.2 The Board President acknowledged receipt of the schedule of bills for the month of:
February 2021: WN-34, WN-35, WN-37 Schedule of Bills
- b.3 The Board President acknowledged receipt of the Trial Balance Report for the month of March 2021. Trial Balance Report
- b.4 The Board President acknowledged receipt of the Budget Status Report for the month of March 2021. Budget Status Report
- b.5 The Board President acknowledged receipt of the Revenue Status Report for the month of March 2021. Revenue Status Report
- b.6 The Board President acknowledged receipt of the Accounts Receivable Report for the month as of 03/31/21. Accounts Receivable Report
- b.7 G. LoGrande moved, M. Adsitt seconded, carried 6-0 to accept the Claims Audit Report for the month of March 2021. Claims Audit Report
- b.8 The Board President acknowledged receipt of the following General Fund Budget Transfers for the month of March 2021: Budget Transfers

Little Flower UFSD - Budget Transfers - Month of March 2021

| Ref. No. | Description | Trans. Date | Approval | Total Transfer |
|----------|--|-------------|---------------|----------------|
| 100 | Fm A2250.16 (1:1 Aides) to A1345.49 BOCES-COOP Purchasing/A1430.49-EAP/A1680.49-CDP/A2010.49-Curr.D) | 3/3/2021 | Dr. P. Kenter | \$ 14,818.44 |
| 101 | From Supplies - General (A2110.4501) to Supplies - Pacey (A2110.4515) | 3/9/2021 | Dr. P. Kenter | \$ 15.41 |

- b.9 The Board President acknowledged receipt of the Enrollment Projection for March 2021. Enrollment Projections

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| 6.3 | G. LoGrande moved, M. Adsitt seconded, carried 6-0 to accept the following recommendations of the committee: #10254 #10265 #10284 #10289 #304678 | CSE Recommendations |
| 6.4 | G. LoGrande moved, M. Adsitt seconded, carried 6-0 to approve the following personnel items: | PERSONNEL |
| | a. Establish one classroom teacher position, due to increased enrollment of students. Position effective April 1, 2021 and ending no later than June 25, 2021 or if enrollment does not warrant the position. | Staffing Positions |
| | b. Stephannie Paez, Leave replacement, effective March 26, 2021. Dean Marshall, 1:1 Individual Aide, resignation effective April 12, 2021 | Employees Leaving District P/T Temporary |
| | c. Karen Errico, School Psychologist, resignation effective April 7, 2021. Jeanne Mallon, Teacher, retirement effective July 2, 2020. | Employees Leaving District F/T Permanent |
| | d. Lauren Seiden, speech Teacher, return from childcare leave effective April 7, 2021. | Employees Entering District F/T Permanent |
| | e. <u>Substitute Teacher</u> – per diem \$130.00 Justin Clinton | Employees Entering District P/T Temporary |
| 7. | | NEW BUSINESS |
| 7.1 | J. Delgado moved, C. Hammons seconded, carried 6-0 to Approve the BOCES Administrative Budget for 2021-22 | BOCES Budget 2021-22 |
| 7.2 | G. LoGrande moved, M. Adsitt seconded, carried 6-0 to cast one vote for the five (5) following candidates for the BOCES Board: <ul style="list-style-type: none">• Arlene Barresi• Joseph LoSchiavo• James F. McKenna• Brian O. Mealy• Robert P. Sweeney | BOCES Board |

- 7.3 M. Adsitt moved, J. Delgado seconded, carried 6-0 to acknowledge the prior donation of weight room equipment made by Derek Kendall. Donation Equipment
- 7.4 F. Caliguiri moved, C. Hammons seconded, carried 6-0 to award the bid for Accounting services (RFP#20-22) to PKF O'Connor Davies for the period of May 1, 2021 through June 30, 2022 (an initial 14-month contract) with a renewal for up to four (4) additional one year terms at the estimated cost of \$35,770 (year 1). Accounting Services
- 7.5 J. Delgado moved, G. LoGrande seconded, carried 6-0 to approve the resolution for Revenue Anticipation Notes, not to exceed \$1,300,000 as follows: RAN's

REVENUE ANTICIPATION NOTE RESOLUTION DATED APRIL 20, 2021

A RESOLUTION AUTHORIZING THE ISSUANCE OF REVENUE ANTICIPATION NOTES IN ONE OR MORE SERIES OF THE LITTLE FLOWER UNION FREE SCHOOL DISTRICT, SUFFOLK COUNTY, NEW YORK, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,300,000 FOR GENERAL EXPENSES AND OTHER EXPENSES OF SAID SCHOOL DISTRICT.

BE IT RESOLVED, by the Board of Education of the Little Flower Union Free School District (the "School District"), Suffolk County, New York as follows:

SECTION 1. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell revenue anticipation notes, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

SECTION 2. The notes are issued in anticipation of the receipt of 2020-2021 and 2021-2022 State Aid payments and other revenues to be received by the School District in the 2021-2022 School District fiscal year.

SECTION 3. The notes are authorized to be issued against estimated uncollected revenues from local school districts, social service districts, the State of New York, and the City of New York of approximately \$1,300,000 to be received during the 2020-2021 and 2021-2022 School District years.

SECTION 4. The notes shall be issued in an aggregate principal amount not to exceed \$1,300,000.00 and shall be used to meet the ordinary operating expenses and other various expenses of the School District. The proceeds of the notes shall not be used to redeem revenue anticipation notes previously issued by the School District.

SECTION 5. The notes shall mature no later than one year after issuance.

SECTION 6. The faith and credit of the School District are hereby irrevocably pledged for the payment of the principal of and interest on such notes as the same become due and payable.

SECTION 7. The President of the Board of Education is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the notes authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal

Revenue Code of 1986, as amended (the “Code”) and to designate the notes authorized by this resolution as “qualified tax-exempt bonds” in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 8. The President of the Board of Education is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 9. This resolution shall be effective immediately.

8. BOARD POLICIES

8.1 F. Caliguiri moved, M. Adsitt seconded, carried 6-0 to approve the following written policy for a “second reading”:

Board Policies –
Second Reading

#7551 Sexual Harassment of Students

9. 5:06 p.m. G. LoGrande moved, M. Adsitt seconded, carried 6-0 to enter Executive Session to discuss personnel matters. EXECUTIVE SESSION

R. Scappatore, M. Gordon, K. Nolan, and P. Kenter left meeting.

5:49 p.m. J. Delgado moved, M. Adsitt seconded, carried 6-0 to end Executive Session.

10. G. LoGrande moved, C. Hammons seconded, carried 6-0 to approve the following emergency appointments and stipends for the period of May 1, 2021 through June 30, 2021 as part of the business office restructuring plan: PERSONNEL

- Harold Dean, appointed as district purchasing agent.
- Kathleen Nolan, appointed as signatory on all district bank accounts.
- Francis Vu additional daily stipend of \$40.00.
- Kathleen Nolan additional daily stipend of \$60.00.

11. BOARD FORUM

- Member Hammons possible canonization of Father Quinn, priests visited campus as part of process.
- Member LoGrande excited about Father Quinn’s potential sainthood.
- Vice President Delgado congratulated about canonization process, happy to hear of SJC inters at school, happy to hear of the CTE focus for career exploration for students through guest speakers.
- Member Adsitt excited about SJC inters, excited to attend live graduation ceremony, Father Quinn sounds like he was an amazing person worthy of sainthood.

- Member Caliguiri looking forward to attending graduation ceremony, happy to hear about the SJC interns.
- President Drexel hoping that Walter is looking down at the school and is happy with the direction we are heading.

10. At 6:01 p.m., G. LoGrande moved, M. Adistt seconded,
carried 6-0 to adjourn.

ADJOURNMENT

Respectfully submitted,



Kathleen A. Nolan
District Clerk

Approved: May 17, 2021